

TimeLine For Course Registration 23-24

1/30 - Counseling Scheduling Lessons in TAP Hold (When not in the auditorium- look at Course Guide, Course Offerings Sheet, Transcripts, update your ICAPs and prepare for student led conferences)

1/30-2/15-In Core classes enter recommended courses in SIS

2/5- Show Dept videos/slideshows, Prepare for syllabus tasting, Prepare for Student LeD conferences

2/9- Scheduling tasting in the gyms/continue registration & conference preparations



2/15-TAP Full Hold- TAP teacher will have a mini conference with you to verify in SIS you have a full course schedule in your requests. Prepare student led conference folders. You will be locked out of SIS after school on 2/15.

2/20-You will receive a printed out schedule on letter template/colored paper in your TAP class.

2/20-2/26- Teachers sign off on student course requests in classes (not during TAP unless you do not currently have a course in the department requiring a signature). Students need to have parent/guardian signature

2/26- student led conferences Practice and finalize SLC Folders (both paper and Electronic). TAP Teachers will collect Course Request Forms.

2/28- STUDENT LeD CONFERENCES - Students Attend get preferential treatment for high demand courses.

HIGH SCHOOL COURSE DESCRIPTION GUIDE



High School Course Description Guide

2024 - 2025





Please review the Course guide carefully. Counselors and teachers can provide you with instructions and quidance but ultimately it is the responsibility of you (the student) and your parent(s)/guardian(s) to plan which courses best fit your needs in relation to your ability and future qoals.

Diploma Requirements	Units	
English Language Arts	4	
Fine Arts	1	
Health	1/2	
Mathematics	3	
Personal Finance	1/2	
Physical Education	1	
Practical Arts	1	
Science	3	
Social Studies	3	
Total Required Units	17	
Electives (chosen from any area)	8	

PAY ATTENTION TO DEPARTMENT SEQUENCE

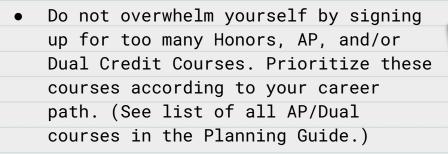


Mathematics

The Math Department of the Mehlville School District realizes that each student learns in his or her own, unique way. Therefore, a crossover curriculum has been established that allows a student to move from one level to another. Placement based on the student's educational needs will be determined after consultation and consensus by interested parties (the student, parents, teacher, and counselor).

9th Grade	10th Grade	11th Grade	12th Grade
Honors Geometry (Y)	Honors Algebra II (Y)	College Algebra (Y) Pre-Calculus (Y) Advanced Placement Statistics (Y)	Probability and Statistics (Y) Advanced Placement Calculus (Y) Advanced Placement Statistics (Y)
Geometry (Y) Geometry in Construction: Geometry (Y)	Algebra II (Y) Honors Algebra II	College Algebra (Y) Pre-Calculus (Y)	Probability and Statistics (Y) Advanced Placement Statistics (Y) Advanced Placement Calculus (Y)
Algebra I (Y) Algebra IA/Algebra IB (Y) AMPED Algebra I (Y)	Geometry(Y) Geometry in Construction: Geometry (Y) Honors Geometry (Y)	Algebra II (Y) Honors Algebra II (Y)	College Algebra (Y) Probability and Statistics (Y) Pre-Calculus (Y) Advanced Placement Statistics College Prep Mathematics (Y)
Pre-Algebra (Y)	Algebra IA/Algebra IB (Y) Algebra I (Y) AMPED Algebra I (Y)	Geometry (Y) Geometry in Construction: Geometry (Y)	Algebra II (Y) Geometry (Y) Geometry in Construction: Geometry (Y)

S = Semester, Y = Year



TIPS FOR COURSE SELECTION

- Do not <u>under</u> challenge yourself. Take courses that will help you increase your intellect and prepare you for life after high school.
- Remember that Colleges, the Military, and Employers not only look at your GPA-but also at the courses you have taken.

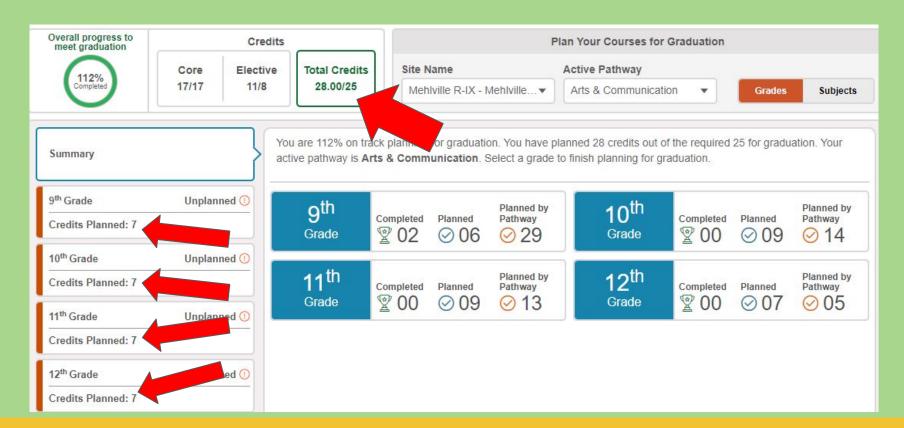
- Talk with your teachers about courses they recommend for you in their departments
 - SSD & ELD students must also communicate with their case managers.
- Look at your transcript to make sure you are taking the courses you need for graduation. Look to see what courses you have passed, not passed, or didn't receive credit in (NC).
 - Use the <u>MHS Credit Check Worksheet</u> to make sure you are on track for graduation.
- Use your SCOIR Assessments results and Missouri Connections account where you complete your <u>ICAP</u> to check into suggested courses in your career path.



- If you took the PSAT, be sure to utilize the resources on the College Board website to learn more about your AP potential and recommended courses.
- Research the colleges, apprenticeships,
 & military branches you are interested in to see what their entrance requirements are and make sure you are taking the courses they require.
- If you are planning to play a sport in college you should also check the <u>NCAA</u> <u>Eligibility Center</u> regarding courses they require.



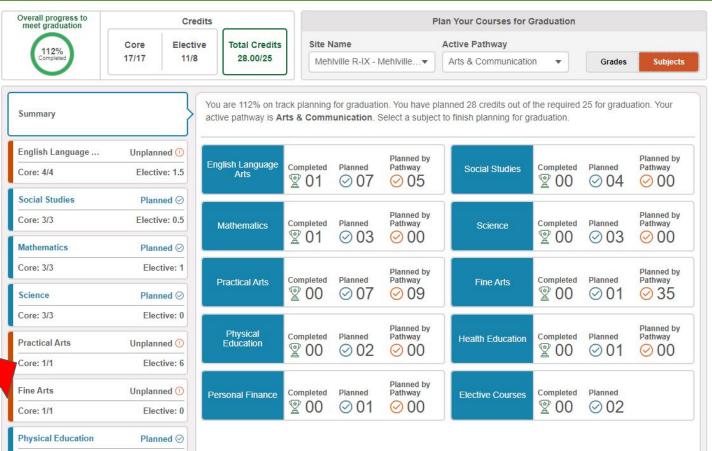
ICAP by Grade (make sure the total credits is at least 25 with 7 per grade level planned)





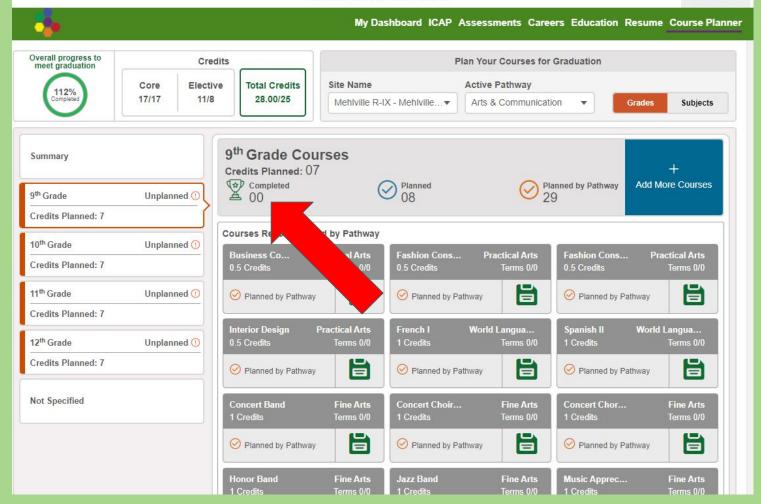
My Dashboard ICAP Assessments Careers Education Resume Course Planner

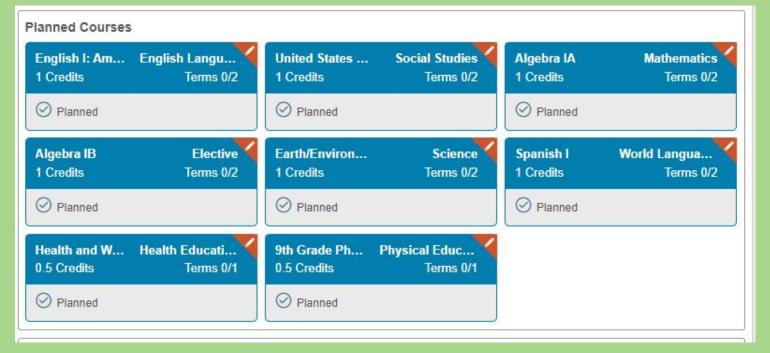
ICAP by Subjects Make sure they have the required credits planned



MissouriConnections







Click on the Edit - Orange corner to update courses to passed/failed





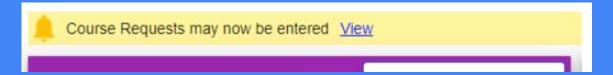
SIS STUDENT COURSE SELECTIONS



Step 1: Log into your SIS Student Portal



Step 2: In the middle of your home screen you will see a yellow bar which says "Course Requests may now entered - View" so click on "View"



Step 3: Verify you are in the 2024-25 Course Requests by looking at the green highlighted year in the upper right corner of your screen

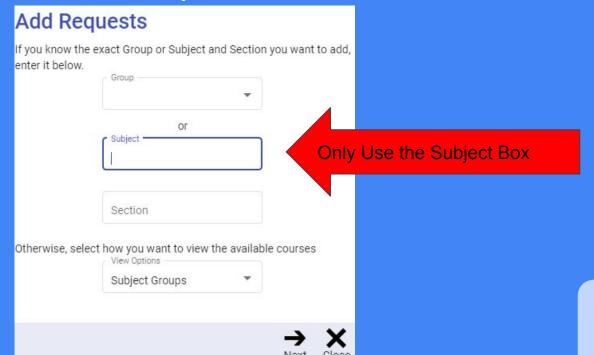


Step 4: On the bottom right of the Course Requests page, select the + symbol over "Add Requests"



Step 5: Click on the "Subject" Box to enter the course number you are wanting to add from your <u>Course Offerings Sheet</u>. Don't forget the H at the beginning of each course.

Leave the "Group" box at the top and the "Section" and "View Options" boxes blank - your schedule will be incorrect if you use any box other than the "Subject" box.



Step 6: Enter the number of the course you want to add in the "Subject" box. Then click the arrow above the word "Next"





Step 7: Verify you typed the correct number by checking the course title on your course screen.

Requested Term	1	Assigned Term	Meets	SubjectCode	Section	Department	Course
Sem-Any	•			H0200		CA	PUBLIC SPEAKING
		A		114400			(MODI DI MOTORIA

Step 8: If this is correct click the checkmark in the bottom righthand corner to "Save" that course and then click the + symbol above "Add Requests" to add more courses.



Step 9: Click the "Save" checkmark icon each time you add a course to verify you have saved.

You will get this message:

Data successfully saved

Add Requests Save

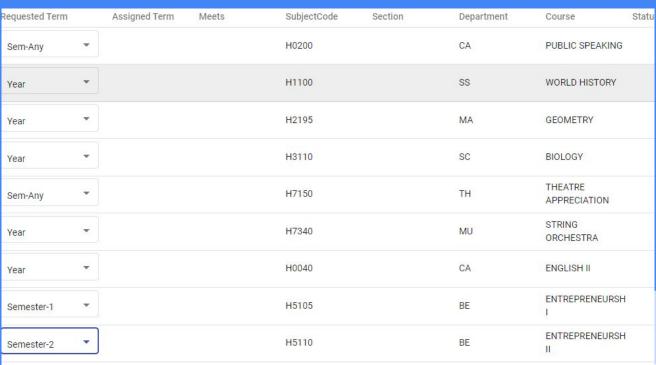
Step 10: Check that the Requested Term is marked correctly for Year, Semester Any, Semester 1 or Semester 2.

For semester courses leave "Sem-Any" for all courses in order to get the best schedule possible - except for the following two exceptions:

- *If you are picking two courses and one is the prerequisite for the other make sure you mark "Sem 1" and "Sem 2" like the sample below.
- *If you are selecting two PE courses, you must mark one as Sem 1 & one as Sem 2 because you are not allowed to take two PE courses in the same semester.

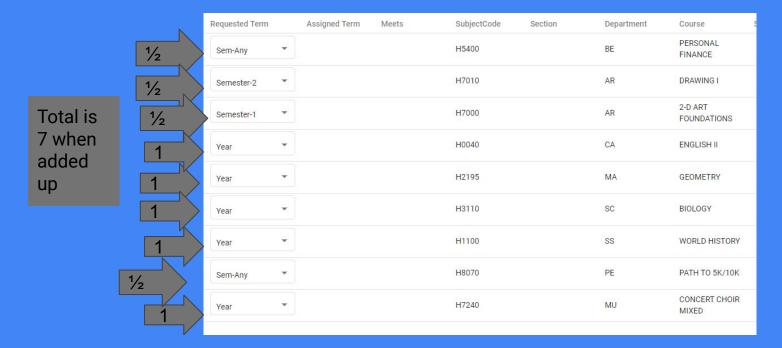


Step 11: Continue entering your courses by repeating steps #6 - #10 until you have all of your requests entered.

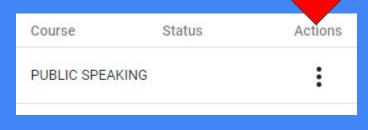


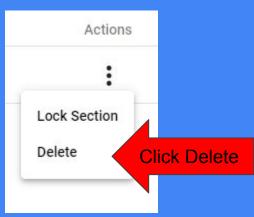
Step 12: Continue adding courses until you have a full list of 7 blocks:

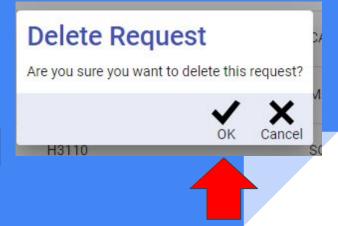
1 yearlong course = 1 block 2 semester courses = 1 block



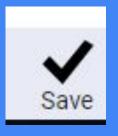
Troubleshooting: If you add a class to your list and then need to delete it, click on the dots under "Actions" and then click "Delete". Then click "OK" when asked if you are sure. (DO NOT use the Lock Section option. This will cause major problems in your schedule.)







Step 13: Click "Save" one more time to ensure your requests have been saved.





Things to Remember



DO NOT TAKE CLASSES TWICE!!! LET US KNOW -- MOST CLASSES WILL NOT GRANT CREDIT AGAIN! EXCEPTIONS: BAND, STRINGS, CHOIR & PE COURSES



MAKE SURE YOUR PRIMARY CLASSES ADD UP TO 7 CREDITS! YOU WILL NOT PUT IN TAP, YOUR TAP CLASS WILL AUTOMATICALLY BE PUT IN AFTER SCHEDULES ARE COMPLETE.



IF YOU FAILED ANY CORE/REQUIRED CLASSES, YOU need to sign up for SUMMER SCHOOL FOR CREDIT RECOVERY. TALK WITH YOUR CORE TEACHERS ABOUT WHAT THEY WOULD RECOMMEND FOR YOU. IF YOU DON'T TAKE IT IN **SUMMER SCHOOL YOU WILL need to make it up next YEAR. CONTACT YOUR COUNSELOR FOR ADDITIONAL HELP IF NEEDED.**

SOUTH TECH OR STLCAPS COURSES

ONCE ACCEPTED TO SOUTH TECH OR STLCAPS, YOUR COUNSELOR WILL SEND YOU TWO CODES FOR YOUR COURSES. ONE THAT WILL BE FOR A DAYS AND ONE FOR B DAYS.

YOUR COUNSELORS WILL LOCK YOU INTO YOUR AM/PM SLOTS ASSIGNED BY SOUTH TECH AND STLCAPS.

EXAMPLES OF COURSE Request Forms

Course Request Form 2024-25 for Rising 11th Graders

H0070-Y H1000-Y

H2295-Y

H3420-Y

H4227-Y

H5325-Y

AMERICAN GOVERNMENT

ALGEBRA II

MARKETING I H7115-Sem-Any DIGITAL ART I

H8040-Sem-Any PERSONAL PITNESS FOR LIFE

PHYSICS

ROBOTICS

You have entered the courses below in SIS for the 2024-25 school year. Our goal is for all students to receive their ideal schedule; however, due to scheduling conflicts this may not be possible. If you are unable to have your first choices, your counselor will refer to your listed alternates in order of preference below. Failure to list alternates will result in placement of whatever courses are available. Please review this form with your parents/guardians & then sign in the designated areas. Your core teachers will also sign next to your core classes indicating approval. Return this completed form to your TAP Teacher on February 26 to have ready for Student Led Conferences on February 28 Attending Student Led Conferences will

ensure preferential spots in high demand c		and an internal point and a congressive series
Sincerely,		
The MHS Counseling Department		
Alternate Class Titles & Course Numbers:		
1	2	
3	4	
Career Goal and/or Potential College Major		
	th teacher recommendations	wed the student's Individual Career & Academic Plan s and certifies the student meets the prerequisites listed for
Student Signature:		
Parent/Guardian Signature:		<u> </u>
recommended course number, and then sign, sign at the bottom of the form verifying the or	. If a student has an IEP or I ourses meet the IEP/ILP exp	they will line through the listed course, write the ILP, the student will also need to have the case manager pectations. TAP teachers will sign to confirm the courses lso confirm Student Led Conference participation.
TAP Teacher Signature:		Date signed:
Student Led Conference Attendance(Circle	One): Yes No	The same and the s

Course Request Form 2024-25 for Rising 11th Graders

You have entered the courses below in SIS for the 2024-25 school year. Our goal is for all students to receive their ideal schedule; however, due to scheduling conflicts this may not be possible. If you are unable to have your first choices, your counselor will refer to your listed alternates in order of preference below. Failure to list alternates will result in placement of whatever courses are available. Please review this form with your parents/guardians & then sign in the designated areas. Your core teachers will also sign next to your core classes indicating approval. Return this completed form to your TAP Teacher on February 26 to have ready for Student Led Conferences on February 28. Attending Student Led Conferences will ensure preferential spots in high demand courses.

Sincerely,

The MHS Counseling Department

Alternate Class Titles & Course Numbers:

1. H1320 Intro to Paychology 2. H8040 Personal Fitness

3. H7115 Digital Arz 4. HSTEMOI Intro to Bryinecring Career Goal and/or Potential College Major Business or Engineering

Signing below indicates both the student and parent/guardian have reviewed the student's Individual Career & Academic Plan (ICAP). Signing also indicates agreement with teacher recommendations and certifies the student meets the prerequisites listed for each course in the High School Course Description Guide.

Student Signature: Andlest Signature Parent/Guardian Signature: Tarent Signature

Teachers will sign next to courses they recommend. If teachers disagree, they will line through the listed course, write the recommended course number, and then sign. If a student has an IEP or ILP, the student will also need to have the case manager sign at the bottom of the form verifying the courses meet the IEP/ILP expectations. TAP teachers will sign to confirm the courses fill 7 blocks and the semesters have been checked, TAP Teachers will also confirm Student Led Conference participation.

TAP Teacher Signature! We leather Simone Date signed: 2/28/24 Student Led Conference Attendance(Circle One): Yes No

ENGLISH III ENGLISH JEAGL AMERICAN GOVERNMENT SS JEACH H1320-SEM-ANY INTRO-PEXCHOLOGY Too Many Clarks H1340-Sem-Any SOCIOLOGY H2295-Y ALGEBRA II Moth Trech PHYSICS Science Tloom H3420-Y H4227-Y ROBOTICS H5325-Y MARKETING I H5400-Sem-Any PERSONAL FINANCE H7115-Spm-Any DIGITAL ART-I HOOTO-SEM-ANY PERSONAL FITNESS FOR LIFE - TOO Many Classes

Teacher Approval Required:

Core Classes
AP/Dual Credit
Bands/Choirs/Strings (after auditions)
Project Lead the Way (PLTW)
SSD & ELD Courses
Electives if signature is required

Applications & Teacher Approval Required:

AP Studio Art

(Ms. Vagen, click link for application)

Broadcast Journalism/Journalism II

(Ms. Moeckel, click link for application)
Leadership (Ms. Kern & Ms. Busch will have the application at the Syllabus Tasting)
Yearbook (Ms. Stout, click link for application)

Applications Only:

Employment Internship & Network Administration

(Ms.Norrid- get application at the Syllabus Tasting or outside room 221)

Access Point (see your alpha counselor)

South Tech (Link for application)

Early College Academy

(Applications in the Counseling Center - see Mrs. Neighbors)

MyPath Independent Study

(Applications in the Counseling Center - see Mrs. Neighbors)

MAKE SURE YOU FILL IN THE ALTERNATES SECTION WITH YOUR BACK UP CLASSES IN CASE THERE ARE CONFLICTS

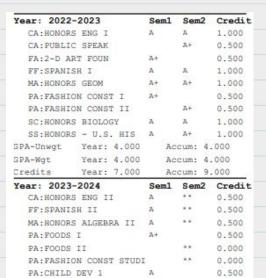
3.______4.____

Career Goal and/or Potential College Major

Alternate Class Titles & Course Numbers:

THE MORE ACCURATELY YOU FILL OUT YOUR COURSE REQUEST SHEET, THE MORE LIKELY YOU'RE TO GET YOUR IDEAL SCHEDULE.

LOOK AT YOUR TRANSCRIPT. USE THE <u>CREDIT CHECK WORKSHEET</u> IN GOOGLE CLASSROOM TO MAKE SURE YOU'RE ON TRACK TO GRADUATE.



SC : HONORS CHEM

GPA-Wgt

Credits

A* SS:AP WRLD HIST MODERN A-GPA-Unwgt Year: 4.000

Year: 4.143

Year: 3.500

PAY ATTENTION TO WHAT YOU'VE TAKEN!!!! YOU DON'T WANT TO RETAKE THE SAME CLASS IF YOU PASSED IT. IF YOU NEED MORE CLARIFICATION REACH OUT TO YOUR COUNSELOR.

0.500

0.500

Accum: 4.000

Accum: 4.040

Accum: 12.500

Resources for choosing classes...

- <u>Google Classroom</u> code: vyccmul (all scheduling tools are here)
- Directions on how to complete ICAP
- How to view transcript
- Career & Course Planning Guide
- Course Offerings Cheat Sheet

- Use your ICAP in MoConnections
- Talk with your TAP
 Teacher
- Visit with your counselor
- Refer to Department
 Videos
- This presentation will be in Google Classroom

